

Submitted: 8/12/2013
Jurisdiction: Anne Arundel County
Agency: Community College
Division/Unit: Document Services/Records Retention

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 862
MSA ID: SE55-3040

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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Records Office/Spring Registration Forms 2008 A-C	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding
2	Records Office/Spring Registration Forms 2008 D-H	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding
3	Records Office/Spring Registration Forms 2008 I-M	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding
4	Records Office/Spring Registration Forms 2008 N-S	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding
5	Records Office/Spring Registration Forms 2008 O-Z	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding
6	Records Office/Spring Registration Forms 2008 T-Z	1932	3	January 1-June 1 2008	1 cu ft.	08/12/2013	Shredding

Destruction Certification

Allen S. Kogut

Signature

Records Retention Specialist

Title

8/12/2013

Date